

# Notice of Instruction

5905 Breckenridge Parkway, Suite F  
Tampa, Florida 33610  
(813) 740-3888  
(800) 336-2226 (FL)  
Fax (813) 623-1342

West Central Florida  
Area Agency on Aging, Inc.



*Assistance. Advocacy. Answers on Aging.*

**Notice of Instruction Number:**

#032008-Caregiver Survey-KP

**TO:** All Providers

**FROM:** Katie Parkinson, Senior Program Manager (Extension 5574)

**DATE:** March 20, 2008

**SUBJECT:** Caregiver Survey Conducted by the Department of Elder Affairs

**cc:** Program Managers, Medicaid Waiver Specialists

---

The purpose of this notice of instruction is to inform you that the Department of Elder Affairs Planning and Evaluation Unit will be conducting a survey of caregivers. The purpose of the survey is to validate a new brief instrument to assess consumer satisfaction with the services they receive and to investigate the impact caregiving has on their wellbeing. The survey is part of the departments work with the Performance Outcomes Measures Project (POMP) grantees and the Administration on Aging.

The goal is to complete about 300 surveys statewide. Calls will be made from a list of 900 names that are drawn at random from the Client Information Registration and Tracking System (CIRTS) database. Letters will be sent to all 900 potential respondents. The survey will begin March 24, 2008.

Please let your staff know about this survey, as they may receive calls from consumers. A copy of the letter the department will be sending to caregivers and a copy of the survey questions are attached for your reference. You may contact Katie Parkinson if you have questions now or as the survey progresses.

## Attachments

This fax transmission is privileged and confidential information. It is intended only for the individual(s) named above. If the receiver of this message is not the intended recipient, or the employee or agent responsible for delivering it to intended recipient, BE ADVISED THAT ANY DISSEMINATION, DISTRIBUTION OR COPYING OF THIS COMMUNICATION IS STRICTLY PROHIBITED. If you have received this communication in error, please immediately notify us by telephone.

A PRIVATE NON-PROFIT CORPORATION FUNDED IN PART BY THE FEDERAL OLDER AMERICANS ACT & STATE  
GENERAL REVENUE THROUGH THE DEPARTMENT OF ELDER AFFAIRS.