

Notice of Instruction

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West Central Florida
Area Agency on Aging, Inc.



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Notice of Instruction Number: 020708-MW Care Plan Review Procedure Update-KP

TO: All Lead Agency Providers
FROM: Katie Parkinson, Senior Program Manager (Extension 5574)
DATE: February 7, 2008
SUBJECT: ADA Medicaid Waiver Care Plan Review Procedure Update
cc: Medicaid Waiver Specialists, Gloria Schuyler, Maureen Kelly

WCFAAA is currently projecting a \$ 1.7 million deficit in the 2007-08 Medicaid Waiver Aged/Disabled Adult (ADA) program. It is essential that spending in this program does not result in a deficit at the end of the contract year.

The purpose of this Notice of Instruction is to implement one strategy to eliminate the projected deficit.

Effective immediately, any request to increase service units or add additional services to an ADA MW care plan will require a complete care plan review. The Care Plan Review Team will consist of the consumer's Case Manager, their supervisor, and the ARC Enrollment Manager - MW Specialist and will meet at WCFAAA's Tampa offices. The team will conduct the care plan review the entire case record to verify that justification for the need for additional services to ensure the health and safety of the consumer is adequate and properly documented.

WCFAAA appreciates the assistance and cooperation of you and your case management staff in implementing this necessary step to make certain all authorized services is appropriate and necessary.

Should you require additional information, please contact your Medicaid Waiver Specialist.

Thank you.