

Notice of Instruction

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West Central Florida
Area Agency on Aging, Inc.



Assistance. Advocacy. Answers on Aging.

Notice of Instruction Number: 121307-MW Enrollment and Expenditures-KP

TO: All Lead Agency Providers

FROM: Katie Parkinson, Senior Program Manager (Extension 5574)

DATE: December 13, 2007

SUBJECT: ADA Medicaid Waiver Enrollment and Expenditures

cc: Medicaid Waiver Specialists, Gloria Schuyler, Maureen Kelly

WCFAAA is projecting a large deficit in the Medicaid Waiver Aged/Disabled Adult (ADA) program. Authorizations for enrollment into the MW program ceased effective February 5, 2007. However, there were a couple of hundred consumers in the "Pipeline" which had already been approved for MW funding and were able to continue the enrollment process.

In order to accurately project our expenditures it is imperative that the following occurs:

- ❖ All consumers currently in the "Pipeline" must be transitioned into the MW program immediately. All consumers in APPL status have been authorized for enrollment into the MW program for over 10 months and should already have transitioned. Any consumer left in APPL status after January 1, 2008 will require approval from WCFAAA to continue to remain APPL. Please be prepared to justify the length of time any consumer has been APPL. A list of consumers currently in CIRTSS as MW APPL is included as a separate document for your review and action.
- ❖ Care Plan Review Staffing Requests for increases or additional services will be authorized only for those services in which the consumer's changed condition or needs endangers the recipients' health and safety. Adequate justification will be required by WCFAAA prior to any increase or additional services being authorized.

- ❖ CIRTTS must be accurate and up to date:
 - ***Currently 97 Aged and Disabled Adult and 28 Assisted Living Elderly Medicaid Waiver*** Levels of Care have expired in PSA 6. It is critical that each consumer enrolled in the MW program meets the eligibility criteria. Your Medicaid Waiver Specialist has been working with each lead agency to address this issue. Any consumer that is not eligible for the MW program should have termination procedures followed. A list of consumers with expired levels of care is included as a separate document for your review and action.
 - All individuals who have their CIRTTS Enrollment Screen program status code set to “**APCL**” are still waiting for Medicaid Waiver services. Please review each MW APCL consumer’s status to ensure their status is properly reflected in CIRTTS. If the consumer is no longer waiting for services their program status code should be modified as appropriate. A list of consumers with current MW APCL CIRTTS enrollment is included as a separate document for your review and action.
 - CIRTTS Enrollment must be updated for any consumer that is not currently active in the program immediately.

Should you require additional information, please contact your Medicaid Waiver Specialist.

WCFAAA greatly appreciates the assistance and cooperation of you and your case management staff in implementing these necessary steps. Thank you.