

# Notice of Instruction

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Notice of Instruction Number: #092607-Nutrition Program Requirements-KP

**TO:** All Nutrition Providers/PSA 6  
**FROM:** Katie Parkinson, Senior Program Manager (Extension 225)  
**DATE:** September 26, 2007  
**SUBJECT:** Notice of Transmittal-Nutrition Program Meal Requirements  
**cc:** Program Managers

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This Notice of Instruction is intended to inform PSA 6 Nutrition Providers that the department is currently reviewing its guidance regarding the nutrition program meal requirements. Specifically, the Department of Elder Affairs is examining issues related to the state meal pattern and computer assisted nutrient analysis.

As a result of the department's current monitoring review, they have determined the use of conflicting guidance documents in the field. Although department staff has provided materials intended to update and clarify requirements for AAAs and providers, confusion exists regarding essential information necessary to ensure compliance. Therefore, for the 2006 calendar year monitoring, the department will not consider issues related to meal pattern and computer assisted nutrient analysis as findings. These issues for the 2006 monitoring will be addressed as recommendations for improvement. The department plans to reconvene a nutrition program advisory committee to address nutrition program issues, including menu standards.

In the meantime, Nutrition Providers must continue to ensure, in accordance with the Older Americans Act, all meals served comply with the current (2005) Dietary Guidelines for Americans and provide a minimum of 33 1/3 percent of the Dietary Reference Intake/ Adequate Intake (DRI/AI).

Thank you for your continued commitment to Florida's elders. Should you require additional information, please contact your program manager.

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