

NOTICE OF INSTRUCTION # 032706-MW-ELIG-SMCC

TO: PSA 6 - CCE Lead Agencies
FROM: Maureen Kelly, Executive Director
DATE: March 30, 2006
SUBJECT: Approval to Begin Medicaid Eligibility Process

The Department of Elder Affairs (DOEA) has identified an estimated 11 million dollar surplus in the Aged/Disabled Adult Medicaid Waiver program statewide and an estimated \$900,000 surplus in the Assisted Living Medicaid Waiver program. Clients cannot remain on the wait list for services with these surpluses.

Attached you will find a copy of DOEA Notice of Instruction (NOI) #: 061705-1-I-SCBS, dated June 17, 2005. The NOI states the CIRTSS Assessed Priority Consumer List (APCL) code may only be used to track the amount of time an individual waits for services prior to the approval for the Medicaid eligibility process to begin.

The APPL program status code is to be used to identify the client who has received approval to begin the eligibility processes.

Enclosed is a list of CCE Active and APCL clients who as of this date are approved to begin the Medicaid Waiver eligibility process.

In accordance with the procedures outlined in the DOEA Notice of Instruction #: 061705-1-1SCBS (copy attached) all clients approved to begin the Medicaid Wavier eligibility process must have their status in CIRTSS changed to "APPL". The change of status must be completed by April 21, 2006.

Section IV.B. 5. of your CCE Agreement states:

1. Each Lead Agency must identify and refer potential Medicaid eligible CCE consumers to CARES and SSI related payments (if applicable) for approval for Medicaid Waiver services.

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2. Individuals who have been identified as being potentially Medicaid Waiver eligible are required to apply for Medicaid Waiver services in order to receive CCE services and can only receive CCE services while the Medicaid Waiver eligibility determination is pending.

3. Clients must be advised of their responsibility to apply for Medicaid Waiver services as a condition of receiving CCE services while the eligibility determination is being processed.

In order to fully maximize all available funding to serve the highest priority clients, adherence to this critical contractual requirement is expected.

Active CCE clients who refuse or have refused to apply for Medicaid must be contacted within 30 days of the date of this NOI and notified of their responsibility to apply for Medicaid Waiver services as a condition of receiving CCE services while the eligibility determination is being processed.

WCFAAA will receive the fourth quarter allocations for the Aged/Disabled Adult Medicaid Waiver and the Assisted Living Medicaid Waiver within the next two weeks. DOE is allocating an increase of \$300,000 in the Aged/Disabled Adult Medicaid Waiver and \$430,000 in the Assisted Living Medicaid Waiver. The attached fourth quarter targeted budget reflects the anticipated allocation increase which will accommodate additional enrollments.

Should you have any questions regarding this issue, please contact Susan McCurry at extension 227.

cc: Gloria Schuyler, Fiscal Director
Susan McCurry, Senior Medicaid Waiver Specialist
Marian Cain, Senior Program Manager
Debbie Hofer, Program Manager
Katie Colwell, Medicaid Waiver Specialist

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