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**SERVING HILLSBOROUGH, POLK, MANATEE, HIGHLANDS, AND HARDEE COUNTIES**

# MEMO

**NOTICE#: 091205-MW-PR1/2**

DATE: August 12, 2005

TO: All Lead Agencies/PSA 6

FROM: Susan McCurry, Medicaid Waiver Specialist

SUBJECT: Notice of Instruction: ADA and Assisted Living Waiver Enrollment Management

The Department of Elder Affairs (DoEA) has issued a memo defining enrollment procedures for the Medicaid Waiver programs for the fiscal year 2005-2006.

The current policy is to limit enrollment to individuals assessed with a priority rank of 3, 4, 5, or who are identified as imminent risk or APS high risk. Effective immediately, these restrictions are repealed.

The DoEA continues to require that the prioritization criteria outlined in the Master Agreement be followed. This criterion ensures that the frailest individuals are enrolled first. Individuals assessed with a priority ranking of 1 or 2 meeting all waiver criteria can only be enrolled after all individuals with a higher priority rank, or identified as imminent risk or APS high risk, are given the opportunity to receive services.

In keeping with this directive, the West Central Florida Area Agency on Aging will continue its policy of allowing enrollments to only those individuals with an assessed priority ranking of 3, 4, or 5 throughout the Planning and Service Area. Once all of these individuals have been addressed and are no longer identified on the Assessed Priority Consumer List (APCL), then individuals with a priority ranking of 1 or 2 can be addressed as funding permits.

Should you have any questions regarding this notice, please contact me.

Thank you.