



**WEST CENTRAL FLORIDA
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SERVING HILLSBOROUGH, POLK, MANATEE, HIGHLANDS, AND HARDEE COUNTIES

Notice #: 071105-MW

MEMO

DATE: July 11, 2005

TO: Case Management Agencies/PSA 6
Robert Spindanger, Program Supervisor, CARES
Claudia Niles, ESS Supervisor, DCF
Sue Eisenhard, ESS Supervisor, DCF

FROM: Susan McCurry, Medicaid Waiver Specialist

RE: Notice of Instruction: Revised Medicaid Waiver Routing Procedures

Attached are the revised routing procedures to be used related to the Aged/Disabled Adult Waiver and Assisted Living Waiver programs. Please thoroughly review these procedures with your staff as several items have changed.

It is important to note that the DCF payments worker will no longer request the Level of Care. One packet is to be forwarded to DCF to determine financial eligibility and one packet is to be forwarded to CARES for a Level of Care (LOC) determination. The Case Manager will be responsible for forwarding the LOC to the DCF payments worker upon receipt.

Please contact me with any questions.

Thank you.

Cc: Gloria Schuyler, Fiscal Director, WCFAAA
Alan Weatherspoon, Medicaid Waiver Specialist, WCFAAA