

Notice of Instruction

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Notice of Instruction Number: 010413 – Care Plan Review and SGR Enrollment Requests

TO: All Lead Agencies

FROM: Katie Parkinson, Director of Program Management

DATE: January 4, 2013

SUBJECT: Updates to the Care Plan Review Protocols and Requests for SGR Enrollments (CCE, HCE and ADI)

The purpose of this Notice of Instruction is to update your agency regarding recent changes to the Medicaid Waiver program, which will affect both the care plan review protocol process, and the lead agency process for requesting new enrollment for the state general revenue (SGR) programs. Effective January 1, 2013:

1. Case Managers are required to submit for care plan review only those requests, which exceed the annual estimated care plan cost by risk score level threshold. These thresholds are provided in the current care plan review policies and procedures (P&P) **#Budget003 State General Revenue Care Plan Review Procedure** and **#Budget004 Medicaid Waiver Care Plan Review Procedure**.

State General Revenue (CCE, ADI, and HCE) care plan review requests are to be submitted to your agency's assigned WCFAAA Program Manager for review. Submit the Medicaid Waiver care plan review requests to Ms. Lauren Cury, Medicaid Waiver Specialist at lauren.cury@agingflorida.com.

2. WCFAAA's Director of Program Management will authorize enrollments into the state general revenue (SGR) program.

3. To request new client enrollments for CCE, ADI, or HCE, providers are to follow the updated P&P **#Budget005 “Weekly Case Disposition Report Procedures.”** Upon receipt of the Weekly Case Disposition Report the Director of Program Management will review your agency’s request and provide an appropriate response.

Please forward these important changes to all applicable staff. WCFAAA appreciates your continued commitment to Florida’s elders. Should you require additional program information, please contact Katie Parkinson, Director of Program Management.

Thank you

Attachment:

PUOP #Budget005 “Weekly Case Disposition Report Procedures”

Weekly Case Disposition Report Request (template)